

## **Welcome Week Advisory Committee Meeting**

**Wednesday, June 4, 2008**

**10am-12pm, Morrill 238A**

### **ATTENDANCE:**

**Beth  
Emilius  
Andre  
LeAnn  
Mannix  
Ann P  
Sarah  
Maggie  
Patrick  
Gail  
Antonia  
Craig  
Amy  
Carrie  
Katie  
Mary  
Jenny  
James  
Katrin**

### **I. Welcome & Introductions**

### **II. Blast from the past – Welcome Week 1967**

### **III. New Schedule 6-4-08: THE LAST ONE!!!!!!**

- i.** Session descriptions for Friday/Saturday/Sunday
- ii.** Rotations for Friday in progress
  - 1.** Slight changes in St. Paul were made to accommodate transit needs-NEED FEEDBACK – not enough space available for large groups
    - a.** Look at expense vs. how many students can have a chance to participate and make changes where necessary.
    - b.** Themed locations is not a necessity; could move other sessions to St. Paul and do some switching
    - c.** Planning for Success and the sessions that we're paying for are the ones we want most students to see
- iii.** More detail of logistics, how/when/where students are moving
- iv.** Solidifying two diversity presentations: CCLC & Breaking Ice by Pillsbury House
- v.** Sunday night entertainment?
  - 1.** Gophers After Dark already done 2 days
  - 2.** Concert? (If so, ticketed?)
  - 3.** Breaking the Ice here?
- vi.** Hotels:
  - 1.** Should we block rooms for parts of Welcome Week?
  - 2.** Most hotels still have availability for 26<sup>th</sup>-27<sup>th</sup> (Move-in days)
  - 3.** Days Inn offered a direct line for U parents

- a. Mannix met with their manager and talked about scheduling; they did a substantial search for hotel availability in the area
- 4. Housing will contact their students way ahead of time about booking hotel rooms
- 5. Link on WW webpage to hotel information
- 6. Financial aid can add blurbs to their newsletters about booking hotels as well
- vii. Other small changes:
  - 1. Residence halls will offer their own “community events” each evening for calm downtime for students who choose not to do main activities
  - 2. College activities have been updated
  - 3. On College Day, schedule and locations updated
  - 4. De-Stress Fest scheduled for Coffman but could be in residence halls
  - 5. Thursday night rotation times might change a little based on when colleges finish
  - 6. Waterpark no longer a late-night option
  - 7. Community Service Day → Day of Service and Engagement
  - 8. Religious services will be offered multiple days, not just Sunday
  - 9. Off-campus service projects = 1,200 – 1,300 students
    - a. All non-profits will use WW messaging
  - 10. On-campus service & engagement = 3,500 students
  - 11. Darfur Symposium = 400 students
    - a. Flying in people from Washington, DC
  - 12. Residence hall receptions on Sunday will incorporate returning students
  - 13. Side trips- metro transit unable to help, so we’re using chartered school buses
    - a. Trips will come w/ guidebook about how to get these place by metrotransit

#### IV. General Updates:

##### Welcome Week Leaders as of 5/22/08 = 411 leaders ☺

Total WWL: 411

Female: 287

Male: 124

Freshman: 234

Sophomore: 134

Junior: 36

Senior: 7

CBS: 27

CDes 17

CEHD: 28

CFANS: 26

CLA: 196

CSOM: 72

IT: 39

Nursing: 6

Graduate Student: 1

Honors: 88 (to be reviewed by UHP)

- o Joanne Reeck is now Director of Campus Activities & Orientation at Augsburg College, Jenny is now WWL contact.
- o Workshops are completed
- o OSCAI & HRL probation checks completed, GPA check completed
- o Looking at creating Event Leader and Group Leader (2 experiences)
  - Some students behind the scenes, traffic control, set-up and take-down, etc.
- o “Hotdish” newsletter will be sent to all WWL’s over the summer (once/month) to keep in communication
- o WWL Prep Week: August 22-August 26
  - Jermaine Davis to Kick Off
  - Walk through each day of schedule
  - Review of resources and how to facilitate small group meetings
  - Training with colleges for College Day scheduled 8/25, 8am-12pm
  - Training with HRL for move-in & CA/WWL role clarification
  - Bag stuffing and other logistical planning

- **College Programming**
  - Finalizing logistics
  - Seeing creative, engaging programming
  - Need number of leaders to support college day
  - Need number of faculty/staff who will be eating lunch on college day
  - Need credit blurb for web and college specific portal content cell – CEHD & CFANS
  
- **Communication/Marketing**
  - [www.welcomeweek.umn.edu](http://www.welcomeweek.umn.edu)
    - Has more information, as always
  - Save-the-date postcard slated to mail to new students after they attend orientation (each Friday)
    - Postcards start the evaluation process as well
    - Ask students to choose their sidetrips
  - Post card to faculty mailed mid-May
  - Exemption language now available
  
- **Commuter Student Programs**
  - Parking for commuters has been determined:
    - 4<sup>th</sup> St. Ramp for Wednesday (Convocation) & ERRG for rest of WW
    - Free
  - Commuters will hear about planning transit options during Orientation from PTS and OFYP staff
  - Prefer commuter students to be grouped by college
    - This way they can form connections but aren't as likely to be paired with people from their same high school
  - Exploring ways students can select to be part of a particular group: student parent, older than average, and student veteran
    - Now unlikely that student veterans will be a group
    - Will self-select these categories when filling out their profile and have the opportunity to be grouped with others who choose the same
  
- **Entertainment/Side Trips/Community Service**
  - Entertainment detail added in new schedule
    - Fun Zone
    - Gophers After Dark: “Pep Rally” is now meet and greet with coaches & athletes
    - Late Night at MOA & State Fair
    - Added Sunday night entertainment TBD, in addition to Target Run
  - Updates on Service Day: On and Off Campus
    - School supply drive at football game – sort on Sunday
    - Colleges assistance in filling off-campus projects
    - No longer accepting service projects unless they're for 2009
  - Side Trip Update
  
- **Evaluation & Assessment**
  - Updated First-Year Assessment Plan
  - Results from Check-In Survey
    - Actual observations comparing Spring 2007, Fall 2008, Spring 2008
  - Leaver's Study
    - Summary – in progress
    - Phone calling update – still calling 119 students
  - Welcome Week Assessment – goal to finish by mid-July
    - Pre-Welcome Week
    - Post Welcome Week (both online)
  - Things we learned
    - Handout for freshmen and parents
    - Incorporated into Welcome Week leader training

- Updated content in Orientation
  - Attendance Tracking
    - Tickets for main events
    - Business cards for all others
  - Use 2007 as baseline, change content in 2008, compare
  - Changes to orientation this year
    - No longer involvement and instead using navigating the u (resources) and blueprint (time mgmt, differences between high school and college, etc)
    - Advice flyer for class of 2012
- **Logistics Update**
  - Parking still a concern on Wednesday
  - Still determining Tuesday night move-in- will be students from MN Metro
  - Messages to be sent to faculty /staff about commuting or carpooling during Welcome Week
  - MKO will be on West Bank
  - Met with Police to determine Security needs- will be a presence at every event and they will help man rush hour traffic
  - Disabilities
    - Working with disability services; after orientation we will have a better idea of what is needed

### **III. Future Meetings:**

Wednesday, July 16, 2008	10AM-NOON, 238A Morrill Hall
Wednesday, August 13, 2008	1PM-3PM, 238A Morrill Hall
Wednesday, September 10, 2008	1PM-3PM, 300 Morrill Hall (Determine members of future committee)
Thursday, September 25, 2008	2:30PM – 4:30PM Appreciation